



Actionable insight for complex projects

Empower Users' Group Workshop

May 20-23, 2024

Sandestin Golf and Beach Resort – Miramar Beach, Florida

www.EUGworkshop.com

Employer Justification Packet

Encore Analytics, LLC is pleased to announce the 2024 Empower Users' Group (EUG) Workshop and Training. The agenda is still evolving, but we have already lined up a number of great speakers from government organizations and industry who use Empower for program analytics, data-driven audit support, VAR collection, and Corrective Action Tracking. The final day will start with what we consider to be the most important session, an open feedback session with our customers to prioritize future software enhancements. Attendees will have the opportunity to influence the future direction of the software during this session. The workshop is also a great opportunity to socialize with other Empower users and, in keeping with tradition, we have a number of fun evening networking events planned. We hope to see you there!

Registration Information:

Registration fees vary depending on government and non-government status.

Use **promo Code EARLYBIRD for 10% off** registration fees. Early-bird pricing will be valid through April 5, 2024.

Approved speakers should obtain a promo code from Brooke Boswell (Brooke.Boswell@encore-analytics.com) for a discounted registration rate as well.

Note, **you can only register for one** of the following registration options below:

Empower Users' Group Workshop Only (May 22-23)

- Standard rate: \$1,050
- Government rate: \$950

EUG Workshop + Utilizing Empower's Advanced Features Training (May 21-23)

- Standard rate: \$1,675
- Government rate: \$1,500

EUG Workshop + Empower User/Admin Two Day Training (May 20-23)

- Standard rate: \$2,300
- Government rate: \$2,050

Humphreys & Associates Scalable EVM Course + EUG Workshop (May 21-23)

- Standard rate: \$1,490
- Government rate: \$1,390

DOE/ASU IP2M METRR Facilitator Certification + EUG Workshop (May 20-23)

- Standard rate: \$1,510
- Government rate: \$1,410



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Cancellations: Cancellation and substitution requests must be made to Brooke Boswell at Brooke.Boswell@encore-analytics.com. Cancellations for the workshop registration received on or before April 18, 2024, will receive a refund. No refunds will be given for this event after April 18, 2024.

Additional Costs:

- **Hotel accommodation** - discounted rates within a block are available through April 18, 2024, at the Sandestin Golf and Beach Resort, but are subject to availability. **We cannot guarantee rooms once the block is full so please book your hotel room early!**
 - Group rate:
 - Studio at \$191 per night + 12% tax (no resort fee)
 - Meets GSA per diem schedule
 - Use group code **24U3IR** at <http://www.Sandestin.com/24U3IR>
- **Travel**– please use your company’s preferred method of travel. For air travel, we suggest one of the following airports:
 - Northwest Florida Regional Airport (VPS) ~ 30 Minute Drive
 - NW FL Beaches International Airport (ECP) ~ 40 Minute Drive
 - Pensacola Regional Airport (PNS) ~ 90 Minute Drive
- **Other Transportation Considerations** –
 - **To/From Airport:** you will either need to rent a car, Uber/Lyft, taxi, or schedule shuttle service via a third party vendor.
 - **While at the workshop:** if you stay on property, you will not need any transportation as the hotel rooms and meeting space are within walking distance. For transportation throughout the resort, there is a free shuttle service provided. No evening networking events will require transportation for those staying on-site. Should you choose to stay off-site (not recommended), you will need to plan for transportation to/from the workshop and networking events. On-site complimentary parking will be available for attendees.

Benefits of Attending the EUG:

- **One-on-one access to Encore Analytics staff:** The EUG is a great chance to connect directly with Encore staff to ask questions, provide feedback on the tool, and learn about what’s coming up next for Empower.
- **Training:** Whether you plan to attend the Pre-EUG training events or just the EUG workshop, there will be a lot of great opportunities to learn how to better use the tool to streamline your business processes from both Encore staff as well as from other Empower users.
- **Networking:** The EUG is an excellent opportunity for networking as you will be attending with a great mix of industry and government professionals. Between the daytime sessions and evening events, the workshop provides countless networking opportunities to build both your personal and organization’s network, hear from others about industry trends and best practices, and exchange ideas with each other.
- **Lessons learned from others:** One of the greatest benefits of the EUG is that our users make up the majority of our speakers, which provides a great opportunity for other users to learn from each other. We have users attending from diverse experience backgrounds, different industries, and at varying levels



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of expertise in Empower. Where you may have a good knowledge base for one subset, someone else may offer new insight that could benefit your current work in Empower.

- **Opportunity to influence the future of the product:** If your organization is passionate about new features, this is a forum to make those heard and get them prioritized.

Pre-EUG Basic and Advanced User/Administrator Training Syllabus:

This two-day course covers both basic and advanced features of Empower. Whether you are a current user or want to enhance your knowledge of Empower, we urge you to register for this in-depth class. You will learn:

- Importing data into Empower from various sources such as JSON (IPMDAR or DOE CPP), DoD IPMR, DOE Standardized EV Cost and Schedule Data files, wInsight XML, X12, Microsoft Project, Oracle P6, and Microsoft Excel
- Recalculation options and applying management thresholds
- Preparing for DCMA DECM and DOE data-driven audits using Empower
- Integrated Cost and IMS analytics
- Grouping and analyzing portfolios of projects
- Creating custom Dashboards
- Configuring Empower to support VAR narrative collection, tracking, and approval with Empower's workflow and email notification system
- Configuring Empower to support corrective action tracking and approval with Empower's workflow and email notification system
- Integrating Corrective Action tracking with VAR reporting in Empower

Pre-EUG Utilizing Empower's Advanced Features Training Syllabus:

This one-day course covers advanced features of Empower. The following topics will be covered:

- IPMDAR JSON file export configuration and export options
- Enhanced schedule analysis using Task Mode, Schedule Execution Metrics, etc.
- Proper configuration of Audit Metric settings
- Validating audit metrics hits in the Sort Window
- Optimizing VAR collection, approval, and submissions
- Understanding performance data at the Work Package level when collecting actual costs at the Control Account
- Contract specific narrative templates

Note: as this is a new course offering, the syllabus may evolve as the training course is developed, but the course will focus on 6-8 advanced features of Empower. The goal is for the user to understand the features and how to maximize use of those features.

Pre-EUG Humphreys & Associates Scalable EVM Course

This one-day course provides an introduction to scaling the basic EVMS principles to match the level of data detail and control rigor based on the type of project, scope of work, complexity, duration, and risk factors. Corporations often desire to implement EVM practices on a broad range of projects to improve project visibility and control for project portfolio analysis. Not all of the EIA-748 Standard for EVMS Guidelines would be applicable on smaller less complex projects where compliance with the EIA-748 is not required. That said, there are some commonsense rules that should be enforced for a



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scaled EVM application to ensure sound management information is being provided to internal management, so they have timely and relevant information to make information decisions. This workshop discusses how EVM practices can be scaled to support management objectives for better project visibility and control. Using the framework of the EIA-748 guideline process areas, this workshop focuses on the core EVM practices and approaches for scaling them to fit the management needs for a given project.

Pre-EUG DOE/ASU IP2M METRR Facilitator Certification Course

IP2M METRR Facilitator Certification Program

Learn how to facilitate the implementation of the Integrated Project/Program Management (IP2M) Maturity and Environment Total Risk Rating (METRR) tool that is rapidly becoming the default mechanism to assess the effectiveness of Earned Value Management Systems (EVMS) execution. IP2M METRR's assessment of EVMS has been statistically correlated with cost and schedule performances. The two-day training is the first step towards certification. It focuses on IP2M METRR implementation and content, including its environment and maturity components, and the facilitation skills for effective assessment sessions, such as the facilitator's role, how to facilitate a session, and team dynamics. Participants will gain and apply insights on facilitation and the IP2M METRR tool, and complete a written exam.

After the training, participants will submit a case study based on a facilitated session experience as the second and final step towards certification. Arizona State University will award the certification upon completing the program (two-day training and case study).

Facilitator Certification Program

Participants will be certified as IP2M METRR facilitators upon completing the program.

All Empower training sessions require a laptop computer with Wi-Fi capability.

Visit <http://www.eugworkshop.com/> for updates leading up to the workshop as well as during the event. For additional information or assistance in registering for your trip, please contact Brooke Boswell at Brooke.Boswell@encore-analytics.com or by telephone at (866) 890-4331 Ext. 111.